



# Professional Photography Policy

## Effective December 1, 2011

### Single Sessions

Professional photography must be scheduled in advance with Event Sales & Catering at (614) 645-1800. Visitor Center staff may be able to schedule these appointments if Event Sales & Catering staff is unavailable. The rate for professional photography is \$200 for 2 hours and \$50 for a changing room. Unless it has been prearranged with Event Sales & Catering, changing rooms are not available on the weekend. Photographers' clients are required to pay admission.

### Annual Membership

An annual Photographer's Membership is available for \$500. The membership does not include free admission for photographers' clients; they are required to pay admission. Memberships can be purchased through the Membership Department at (614) 645-6402, Monday – Friday, 8:30am – 5:00pm. Memberships can also be purchased in person at the Visitor Center. The Membership department will issue and send a Photographer's Membership card to the new member for any future use at the Conservatory during the one year membership period. The Photographer's Membership card must be presented upon any subsequent visits to the Conservatory.

### Media

Members of the media are only permitted access to the Conservatory with prior approval of the Marketing Department. The Marketing Department can be reached at (614) 645-5892

### Please Note:

1. A professional photographer's decision to provide free service to their clients (including family members and friends) does not change the policies listed above.
2. Photographers and clients must adhere to Photography Guidelines.
  - These guidelines apply to the Conservatory building, courtyards, John F. Wolfe Palm House, West Terrace, Brides Garden and Trials Garden.
  - Photographers' clients are required to pay admission.
  - Access will be granted to Conservatory rooms and spaces as available; availability is subject to change without notice.
  - Areas that are closed for installation, events or other business are not available for photography.
  - Restrooms cannot be used as changing rooms.
  - Changing rooms are available for a fee of \$50 per two hour period and may be reserved through the Event Sales & Catering Department at (614) 645-1800.
  - Pathways must remain clear at all times. Photographer, equipment and clients may not block or in any way detain other Conservatory visitors.
  - Commercial photography for publication or other business must be arranged by appointment through the Event Sales & Catering Department at (614) 645-1800.
3. Photographers will be given a wrist band to wear so that Conservatory staff will know they are authorized to take professional photos.