

Thank you for registering for Franklin Park Conservatory and Botanical Gardens' Summer Camp! We have received your registration and payment and are looking forward to meeting your child(ren). In order to ensure you have an amazing experience, we have provided some information that should help you prepare for camp and answer any of your questions. If you have additional questions after you read this, give us a call!

**Please complete the Consent Form(s) for each participating child. These forms must be turned in to complete your child(ren)'s registration at least two (2) weeks before the start of each camp. They are located at the end of this guide.**

Fax forms to 614.715.8195 Attn: Jeannie Wycinski or

Email forms to [jwycinski@fpconservatory.org](mailto:jwycinski@fpconservatory.org) or

Mail forms to the Conservatory at the address listed below:

Franklin Park Conservatory and Botanical Gardens

1777 East Broad Street, Columbus, Ohio 43203

Attn: Jeannie Wycinski

### **Summer Camp 2018 Parent Guide**

#### **Hours:**

Summer Camps takes place 9:00am – 4:00pm, Mondays – Thursdays and 9:00am – 3:00pm on Fridays.

#### **Check-In and Pick-Up:**

Check in will begin at 8:45am each morning. Camp drop-off and pick-up for all camps is at the front entrance of The Wells Barn. Campers will only be permitted to leave with authorized adults (as listed on the Registration Form) who show proper identification. If you need to make changes to this list, please call security at 614-715-8166.

#### **Emergency Contact Information:**

The Conservatory's Security Office is staffed 24 hours a day. If you need to reach camp staff during the day please call 614-715-8166. Security staff will radio the camp staff immediately.

#### **Camper Safety:**

All of our camp instructors and security staff are CPR, first aid, and AED Certified. Camp staff keep with them a first-aid kit, radio, and medical and emergency contact information about each camper in the event of an emergency. Franklin Park and Franklin Park Conservatory and Botanical Gardens is open to the public during camp hours. The AEP Education Pavilion and The Wells Barn doors remain locked at all times. Campers are not permitted to leave the AEP Education Pavilion or The Wells Barn without camp staff.

**Epi-pen:**

If your child has any severe allergies that may require the use of an Epi-pen please label with your child's name and contact information. Please inform your child's camp instructors of the allergy during morning drop-off. Your child's confidentiality will be maintained. Our instructors will carry your child's Epi-pen with the group throughout the day.

**Special Needs:**

It is important that you notify us of any special needs or medical conditions that your child may have. Fill this information out on your child's Emergency Contact Information form. We also encourage you to discuss these matters with the camp coordinator and instructors. In most cases we are able to accommodate these needs and will do so to the best of our ability. If your child is unable to administer their own medication, please contact the Youth Program Assistant, Hope Anuskewic at [hanuskewic@fpconservatory.org](mailto:hanuskewic@fpconservatory.org) or call 614-715-8158 and notify Camp instructors to make special arrangements. Confidentiality will be maintained regarding your child's medical information.

**Camper Behavior:**

The camp environment is informal but structured. Campers will be informed of Conservatory rules and etiquette and are expected to follow them. Disruptive campers may be asked not to participate in a group activity. In the event of repeated misbehavior, counselors will notify the parent/guardian after the camp day. Camp staff may excuse a camper at any time for repeated disruptive or inappropriate behavior. **NO REFUND WILL BE GIVEN.**

**What to Bring:**

Campers must bring a refillable water bottle and a packed lunch daily. Campers will eat their lunches from 12-1pm. Provide them with a packed lunch that does not need refrigeration or microwaving. The Conservatory will not provide lunch. Campers should wear comfortable clothes and closed toed shoes that can get messy/dirty (**No flip flops please**). It is recommended to send extra clothes with your child. Sunscreen and/or a hat are highly recommended. Apply sunscreen prior to arriving. **Do not send any electronic devices** (including cell phones) or other valuables to camp. Franklin Park Conservatory and Botanical Gardens is not responsible for lost or stolen items.

**Snack Information and Food Allergy Policy:**

We provide a nut free snack every day. Talk to the camp staff if you have any concerns about snack. If your child(ren) has multiple food allergies or other food restrictions, feel free to send an appropriate snack with him or her.

The camps are held in the AEP Education Pavilion and The Wells Barn which also hosts food education programs. The AEP Education Pavilion and The Wells Barn are not allergen-free facilities. If you have additional concerns about your child(ren)'s food allergies and would like to speak with a staff member, please e-mail Youth Program Assistant Hope Anuskewic at [hanuskewic@fpconservatory.org](mailto:hanuskewic@fpconservatory.org) or call 614-715-8158.

**Absent/Late Arrival:**

If your child(ren) will be late for camp, need to come in only for half day, or will miss a day camp due to illness or a family emergency; please call Security Office at 614-715-8166 to alert camp staff.

**Late Pick Up Charges:**

You may reach the Franklin Park Conservatory and Botanical Garden's Security Office at 614-715-8166 to notify camp staff if you are running behind schedule.

Parents/guardians will be charged \$15 for each 15 minutes or portion thereafter 4pm (3pm on Friday) for late pick up.

**Cancellation Procedure and Refunds:**

In order to cancel a session of camp for which you have registered, notify us as soon as possible by calling 614-715-8022. We will need to know your child(ren)'s full name, the session you are cancelling and your phone number. **Cancellations made 7 business days or less prior to start of camp will receive no refund.** Once your cancellation has been confirmed, your refund will be processed. Refund requests can take up to three months to process, but are generally completed within 30 days.

Thank you again for choosing Summer Camp at the Conservatory for your child(ren). We look forward to sharing a wonderful camp experience with you!

Sincerely,

Hope Anuskewic  
Youth Program Coordinator Assistant  
Franklin Park Conservatory and Botanical Gardens  
1777 E. Broad Street Columbus, OH 43203  
hanuskewic@fpconservatory.org  
(614) 715-8158

| <b>Date</b>      | <b>Camp Name</b>        | <b>Age</b>  | <b>Times *</b> | <b>Price (Members/Non-members)</b> |
|------------------|-------------------------|-------------|----------------|------------------------------------|
| June 4-8         | Snack Attack            | 5-6 years   | 9am-4pm        | \$220/ \$230                       |
| June 4-8         | Summer Scientists       | 7-8 years   | 9pm-4pm        | \$200/ \$210                       |
| June 4-8         | Summer Scientists       | 9-11 years  | 9am-4pm        | \$200/ \$210                       |
| June 11-15       | Garden Chefs            | 7-8 years   | 9am-4pm        | \$220/ \$230                       |
| June 11-15       | Dough Crazy             | 9-11 years  | 9am-4pm        | \$220/ \$230                       |
| June 11-15       | Summer Scientists       | 11-13 years | 9am-4pm        | \$200/ \$210                       |
| June 18-22       | The "Bs of Pollination" | 5-6 years   | 9pm-4pm        | \$200/ \$210                       |
| June 18-22       | Global Chefs            | 7-8 years   | 9am-4pm        | \$220/ \$230                       |
| June 18-22       | Global Chefs            | 9-11 years  | 9am-4pm        | \$220/ \$230                       |
| June 25-29       | Snack Attack            | 7-8 years   | 9am-4pm        | \$220/ \$230                       |
| June 25-29       | Snack Attack            | 9-11 years  | 9pm-4pm        | \$220/ \$230                       |
| June 25-29       | Fine Art                | 11-13 years | 9am-4pm        | \$220/ \$230                       |
| July 9-13        | Art Adventures          | 7-8 years   | 9am-4pm        | \$220/ \$230                       |
| July 9-13        | Art Adventures          | 9-11 years  | 9am-4pm        | \$220/ \$230                       |
| July 9-13        | Dough Crazy             | 11-13 years | 9am-4pm        | \$220/ \$230                       |
| July 16-20       | Storybooks Alive        | 5-6 years   | 9pm-4pm        | \$200/ \$210                       |
| July 16-20       | Summer Sampler          | 9-11 years  | 9am-4pm        | \$220/ \$230                       |
| July 16-20       | Summer Sampler          | 11-13 years | 9am-4pm        | \$220/ \$230                       |
| July 23-27       | Dough Crazy             | 5-6 years   | 9am-4pm        | \$220/ \$230                       |
| July 23-27       | Love'n the Oven         | 7-8 years   | 9am-4pm        | \$220/ \$230                       |
| July 23-27       | Fine Art                | 9-11 years  | 9am-4pm        | \$220/ \$230                       |
| July 30-August 3 | Little Pirates          | 5-6 years   | 9am-4pm        | \$200/ \$210                       |
| July 30-August 3 | Summer Sampler          | 7-8 years   | 9am-4pm        | \$220/ \$230                       |
| July 31-August 4 | Garden Chefs            | 9-11 years  | 9am-4pm        | \$220/ \$230                       |

**Franklin Park Conservatory and Botanical Gardens  
Summer Camp 2018 Consent Form for:**

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(Child's Name)

As the parent or guardian of the above mentioned child, I hereby give permission for him/her to participate in Franklin Park Conservatory and Botanical Gardens Summer Camp. I understand that this will involve outdoor activities including water activities, muddy activities, exposure to insects and hiking. I give permission to the camp staff to provide basic first aid, should the need arise. In the event of injury such as broken limb, sprain, contusion, laceration, concussion, etc., or illness requiring medical diagnosis or treatment, I hereby give my consent for camp staff to secure the proper medical care; including transportation and hospitalization, if necessary. I understand every attempt will be made to contact the parent or guardian to inform me of the need for any medical attention beyond minor first aid, if necessary. I hereby certify that my child is in good health and is able to participate in all camp activities.

I also understand that during the camp, my child may be photographed at some time while participating in Camps/Youth Workshops at Franklin Park Conservatory and Botanical Gardens. I give my permission for those photographs to be used for promotional purposes by the Conservatory.

As the legal guardian, I am responsible for picking up my child promptly every day of camp.

I have read the Summer Camp 2018 Parent Guide.

I understand and agree to the preceding:

Signed: \_\_\_\_\_ Date: \_\_\_\_\_ (Parent/Guardian)

**Emergency Contact Information:**

Parent(s) Name:

\_\_\_\_\_

Phone: \_\_\_\_\_ Cell/Alternative Phone \_\_\_\_\_

If I cannot be reached in case of an emergency, the following person is authorized to act on my behalf:

Name: \_\_\_\_\_ Relationship to Child: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell/Alternative Phone: \_\_\_\_\_

My daughter/son has the following allergies, health conditions to be aware of:

My daughter/son is on the following medication(s):

**Medical Practitioner Information:**

Preferred Physician or Clinic:

Name \_\_\_\_\_ Phone \_\_\_\_\_

\* My Child Will Be (Circle Please):

Picked up by parent/guardian and/or by someone other than parent/guardian.

Please supply the names and phone numbers of individuals AUTHORIZED to pick your child up from camp.

Name: \_\_\_\_\_ Relationship to Child: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell/Alternative Phone: \_\_\_\_\_

Name: \_\_\_\_\_ Relationship to Child: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell/Alternative Phone: \_\_\_\_\_

Childs Name

My child is enrolled in the following camp(s): (Check all that apply)

| Camp Name (2018)                  |  | Camp Name (2018)              |  |
|-----------------------------------|--|-------------------------------|--|
| Snack Attack (5-6 yrs)            |  | Summer Scientists (9-11 yrs)  |  |
| The "Bs" of Pollination (5-6 yrs) |  | Dough Crazy (9-11 yrs)        |  |
| Dough Crazy (5-6 yrs)             |  | Global Chefs (9-11 yrs)       |  |
| Storybooks Alive (5-6 yrs)        |  | Snack Attack (9-11 yrs)       |  |
| Little Pirates (5-6 yrs)          |  | Art Adventures (9-11 yrs)     |  |
| Summer Scientists (7-8 yrs)       |  | Summer Sampler (9-11 yrs)     |  |
| Garden Chefs (7-8 yrs)            |  | Fine Art (9-11 yrs)           |  |
| Global Chefs (7-8 yrs)            |  | Garden Chefs (9-11 yrs)       |  |
| Snack Attack (7-8 yrs)            |  | Summer Scientists (11-13 yrs) |  |
| Art Adventures (7-8 yrs)          |  | Fine Art (11-13 yrs)          |  |
| Love'n the Oven (7-8 yrs)         |  | Dough Crazy (11-13 yrs)       |  |
| Summer Sampler (7-8 yrs)          |  | Summer Sampler (11-13 yrs)    |  |

Drop-off and Pick-up  
for Summer camps will be at  
The Wells Barn





