

# **Welcome to the Franklin Park Conservatory Summer Camp!**

Thank you for registering for Summer Camp at Franklin Park Conservatory and Botanical Gardens!

Please contact us if you have additional questions-

Education Phone Number 614-715-8022

Summer Camp Phone Number 614-715-8030

summercamp@fpconservatory.org

## **Summer Camp 2023 Parent Guide**

### **Hours:**

Camps for 3-4 Year Olds

Monday-Friday, 9am-Noon

Camps for 5-10 Year Olds

Monday-Thursday, 9:00am – 4:00pm

Friday 9:00am – 3:00pm

### **Check-In and Pick-Up:**

Campers are only permitted to leave with authorized adults (as listed on the Registration Form) who show proper identification.

### **Camper Safety:**

All of our camp and security staff are CPR, first aid, and AED Certified. There are first aid kits and AEDs stationed around the property. The Wells Barn and Classroom doors remain locked at all times.

### **Special Needs:**

Please notify us of any special needs, food allergies or medical conditions that your child has.

### **Camper Behavior:**

Campers are expected to follow the camp rules and etiquette. At first, the disruptive campers will be asked to sit out of an activity they cannot participate in safely. Next, if unsafe actions or misbehavior continues, camp staff will notify the parent/guardian. Finally, campers that create a chronically unsafe or disruptive environment will be asked to leave camp and possibly not return. NO REFUND WILL BE GIVEN.

### Camp Rules

Stay with Your Camp Group and Leaders

Be Kind - No Hurting Others, Buildings, or Plants

Stay Safe - Listen to Camp Staff and Follow Directions

Be Respectful - No Teasing, Pranks, or Fighting

Only Use Appropriate Language – No Foul Words  
Wear Closed Toe Shoes at All Times  
Clean Up after each activity - No Littering or Vandalism  
Have Fun and Be a Good Friend

**What to Bring:**

- Refillable water bottle, to stay at camp all week
- A change of clothes for bathroom accidents and/or playing in the stream
- Packed lunch that does not need refrigeration or heated up
- Comfortable clothes and closed toed shoes **No flip flops**
- Sunscreen and/or a hat - Apply sunscreen prior to arriving
- Please leave electronics, toys and other personal items at home. FPC is Not Responsible for Lost or Stolen Items

**Absent/Late Arrival:**

If your child(ren) will be late for camp, need to leave early, or will miss a day camp due to illness or a family emergency; please call the Education Office at 614-715-8022.

**Late Pick Up Charges:**

Parents/guardians will be charged \$15 for each 15 minutes or portion thereafter for late pick up.

**Cancellation Procedure and Refunds:**

In order to cancel a session of camp for which you have registered, notify us as soon as possible by calling 614-715-8022. We will need to know your child (ren)'s full name, the session you are canceling and your phone number. Cancellations made more than a month before the camp date will receive an 80% refund. Cancellations made between a month and two weeks before the camp date will receive a 50% refund. **Cancellations 2 weeks or less prior to the start of the camp program will receive no refund.** Once your cancellation is confirmed, your refund will be processed. Refund requests may take up to three months to process but are generally completed within 30 days.

Thank you again for choosing Summer Camp at the Conservatory for your child (ren). We look forward to a wonderful summer!