



## Welcome to the Franklin Park Conservatory Summer Camp!

Thank you for registering for Summer Camp at Franklin Park Conservatory and Botanical Gardens!

### Contact Us:

- Education Phone Number: 614-715-8022
- Summer Camp Phone Number: 614-715-8030
- Email: [summercamp@fpconservatory.org](mailto:summercamp@fpconservatory.org)

### Camp Hours:

Morning Half-Day Camp (3-4 years old):

Monday - Friday: 9:00 am - 12:00 pm

Afternoon Half-Day Camp (3-4 years old):

Monday -Thursday: 1:00 pm – 4:00 pm

Friday: 1:00 pm – 3:00 pm

Full Day Camp (5-6 years old / 7-8 years old):

Monday-Thursday: 9:00 am – 4:00 pm

Friday: 9:00 am – 3:00 pm

### Check-In and Pick-Up:

Morning Half-Day Camp (3-4 years old):

Check-In Time: 9:00 am to 9:30 am

Pick-Up Time: 11:30 am to 12:00 pm

Location: Classroom A in the main building

Afternoon Half-Day Camp (3-4 years old):

Check-In Time: 1:00 pm to 1:30 pm

Pick-Up Time (Monday - Thursday): 3:30 pm to 4:00 pm

Pick-Up Time (Friday): 2:30 pm to 3:00 pm

Location: Classroom A in the main building

Full Day Camp (5-6 years old / 7-8 years old):

Check-In Time: 9:00 am to 9:30 am

Pick-Up Time (Monday - Thursday): 3:30 pm to 4:00 pm

Pick-Up Time (Friday): 2:30 pm to 3:00 pm

Location: Wells Barn



Before and after care is available to full-day campers.

8:00 am to 9:00 am, Monday-Friday for \$50

4:00 pm to 5:00 pm, Monday-Thursday for \$40

Campers are only permitted to leave with authorized adults (as listed on the Registration Form) who show proper identification.

**Camper Safety:**

All camp staff complete BCI and FBI background checks and are equipped with basic first aid supplies. There are first aid kits and AEDs stationed around the property. The Wells Barn and Classroom A doors will remain locked during camp hours.

**Special Needs:**

Please notify us of any special needs, food allergies or medical conditions that your child has. 3-4 year old campers (half day) will have 1 counselor to 6 campers. 5-6 year old and 7-8 year old campers (full day) will have 1 counselor to 10 campers. We are unable to accommodate campers who require a lower ratio.

**Camper Behavior:**

Campers are expected to follow the camp rules and etiquette. At first, the disruptive campers will be asked to sit out of an activity they cannot participate in safely. Next, if unsafe actions or misbehavior continues, camp staff will notify the parent/guardian. Finally, campers who create a chronically unsafe or disruptive environment will be asked to leave camp and possibly not return. NO REFUND WILL BE GIVEN.

Camp Rules

Stay with Your Camp Group and Leaders

Be Kind - No Hurting Others, Buildings, or Plants

Stay Safe - Listen to Camp Staff and Follow Directions

Be Respectful - No Teasing, Pranks, or Fighting

Only Use Appropriate Language – No Foul Words

Wear Closed Toe Shoes at All Times

Clean Up after each activity - No Littering or Vandalism

Have Fun and Be a Good Friend

**What to Bring:**



## Franklin Park Conservatory and Botanical Gardens

- Refillable water bottle, to stay at camp all week
  - A change of clothes for bathroom accidents and/or playing in the stream
  - Packed lunch that does not need refrigeration or heated up
  - Comfortable clothes and closed-toed shoes - **no flip-flops**
  - Sunscreen and/or a hat - apply sunscreen prior to arriving
  - Please leave electronics, toys and other personal items at home.
- FPC is Not Responsible for lost or stolen items.

### **Absent/Late Arrival:**

If your child(ren) will be late for camp, need to leave early, or will miss a day due to illness or a family emergency; please call the Education Office at 614-715-8022 or e-mail [summercamp@fpconservatory.org](mailto:summercamp@fpconservatory.org)

### **Late Pick-Up Charges:**

Parents/guardians will be charged for aftercare (\$40) if they arrive 15 minutes or more late for pick-up. Exceptions may be made with proper communication.

### **Cancellation Procedure and Refunds:**

In order to cancel a session of camp for which you have registered, notify us as soon as possible by calling 614-715-8022. We will need to know your child(ren)'s full name, the session you are canceling, and your phone number. Cancellations made more than a month before the camp date will receive an 80% refund. Cancellations made between a month and two weeks before the camp date will receive a 50% refund. **Cancellations 2 weeks or less prior to the start of the camp program will receive no refund.** Once your cancellation is confirmed, your refund will be processed.

Thank you again for choosing Franklin Park Conservatory Summer Camp! We look forward to a wonderful summer!